



**New Diana ISD**  
**Return to School Plan**  
**2022 - 2023**

***Changes to the public health situation over the course of the school year may necessitate changes to this guidance. Check your student's campus website for more detailed information.***

## INTRODUCTION

We have created this plan to aid in navigating the reestablishment of our school where employees, students, and families feel safe and to reduce the impact of COVID-19 conditions upon returning to school. The guidelines referenced in this plan are based on guidance from the Centers for Disease Control and Prevention (CDC) and the Texas Education Agency (TEA). Regular updates will be made to this plan as warranted.

## GUIDING PRINCIPLES

In order to ensure the continued wellbeing of our employees the following guiding principles have been put in place:





**Section I**  
**Safety of Students,**  
**Staff**  
**and Visitors**

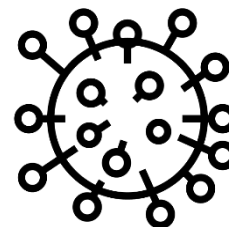
## VISITOR RESTRICTIONS

Visitors will be self-screened, virtual meetings will be available when possible, visitors and staff will maintain physical distance for ARD in meetings such as for an ARD, Dismissal, and Review (ARD) meeting.

## EMPLOYEE AND STUDENT SCREENING AND PROTOCOLS

To help prevent the spread of COVID-19 and reduce the potential risk of exposure to our employees and students, we will be requiring employees and students to self-screen which includes the following:

- Cough
- Shortness of breath or difficulty breathing
- Chills
- Fatigue
- Muscle or body aches
- Headache
- Sore throat
- Loss of taste or smell
- Diarrhea
- Fever
- Nausea or Vomiting
- Congestion



Staff may report to their supervisor if they are lab-confirmed with COVID-19, and, if so, they must remain off campus until they meet the criteria for re-entry. Additionally, staff should report if they have had close contact with an individual who is lab-confirmed with COVID-19, unless they have been vaccinated. Persons who are vaccinated for COVID are not considered close contacts. New Diana ISD encourages those who qualify to be vaccinated, to do so.

## SELF-SCREENING PROTOCOL

Parents must ensure they do not send their student to school if the child has COVID-19 symptoms or is lab-confirmed with COVID-19. Students may be kept out of school by their parents/guardians if they have had close contact, (as defined by the CDC) with an individual who is lab-confirmed with COVID-19 until a 5 day period has passed since the onset of symptoms (See Guidance if exposed on page 8). A person who has been vaccinated is not considered a close contact. Alternately, students can end the stay-at-home period if they receive a negative result from a PCR acute infection test after the close contact exposure.

## TRANSPORTATION SANITATION CHECKLIST

1. Hand sanitizer will be at the entry of all buses.
2. When possible, windows will be open to allow outside air to circulate throughout the bus.

## HEALTH PROTOCOL

If an employee becomes ill at work or if another person is exhibiting symptoms of COVID-19 at work, they may be asked to leave work and go home or to the nearest health center.

Employees returning to work from an approved medical leave should contact their supervisor. You may be asked to submit a healthcare provider's note before returning to work.

## TESTED POSITIVE FOR COVID-19 or SUSPECTED WITH COVID-19

Any vaccinated or unvaccinated individuals who themselves either: (a) are lab-confirmed to have COVID-19; or (b) experience the symptoms of COVID-19 (listed below) must stay at home throughout the infection period, and cannot return to campus until it can be verified the individual has met criteria for re-entry.

- In the case of an individual who was diagnosed with COVID-19, the individual may return to school when three of the following criteria are met (i & ii must be met):
  - i. at least one day (24 hours) has passed since recovery (resolution of fever without the use of fever-reducing medications);
  - ii. the individual has improvement in symptoms (e.g., cough, shortness of breath); and
  - iii. for students and employees; at least five days have passed since symptoms first appeared or tested positive and meet criteria i. and ii. above. Those without any symptoms may return five days after a positive test.
  - iii. for In the case of an individual who has symptoms that could be COVID-19 and who is not evaluated by a medical professional or tested for COVID-19, such individual is assumed to have COVID-19, and the individual may not return to the campus until the individual has completed the set of criteria listed above.
- If the individual has symptoms that could be COVID-19 and wants to return to school before completing the above stay at home period, the individual must either (a) obtain a medical professional's note clearing the individual for return based on an alternative diagnosis or (b) obtain a negative test result for COVID-19.

## IDENTIFYING POSSIBLE COVID-19 CASES ON CAMPUS

NDISD will immediately separate any student who shows COVID-19 symptoms while at school until the student can be picked up by the parent or guardian.

NDISD will clean the areas used by the individual who shows COVID-19 symptoms while at school (student, teacher, or staff) as soon as is feasible.

Students who report feeling feverish will be given a temperature check.

## PRACTICES TO RESPOND TO A LAB CONFIRMED CASE IN THE SCHOOL

<p><b>Local Health Department Notified</b> If an individual who has been in a school is lab-confirmed to have COVID-19, the school must notify its local health department, in accordance with applicable federal, state, and local laws and regulations, including confidentiality requirements and FERPA.</p>	<p>NDISD will clean areas that are used by the individual with the lab-confirmed case (student, teacher, or staff) until the non-porous surfaces in those areas can be disinfected, unless more than 24 hours have already passed since that person was on campus.</p>	<p>School notification requirements are the same for other communicable diseases, and consistent with legal confidentiality requirements, schools must notify all teachers, staff, and families of all students in a classroom or extracurricular group or after-school program cohort if a test-confirmed COVID-19 case is identified among students, teachers or staff who participated in those classrooms or cohorts.</p>
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## GUIDANCE IF EXPOSED

While we all hope to avoid exposure to illness from COVID-19, we need to be prepared for that possibility. If you or someone you've been in contact with has been exposed to the virus, our first concern is for your health and safety and those around you. Healthcare providers will have the most up-to-date information from the CDC. Persons who are vaccinated are not considered close contacts.

### **Please do the following:**

1. The CDC recommends the student, teacher, staff, or visitor should monitor for symptoms. If the individual experiences symptoms, they must stay at home until the conditions outlined below have been met.
  - At least 1 day (24 hours) have passed since recovery (no fever without the use of fever-reducing medications); and
  - You have improved in respiratory symptoms (cough, shortness of breath, etc); and

#### STUDENTS & VISITORS

In addition to the two bullets above;

- At least 5 days have passed since symptoms first occurred, or without symptoms, without re-exposure; and have not been tested.
- If returning after 5 days, continue to monitor for symptoms

#### STAFF

In addition to the two bullets above;

- At least 5 days have passed since symptoms first occurred for staff, or without symptoms, without re-exposure; and have not been tested.
- If returning after 5 days without symptoms, continue to monitor for symptoms

## SOCIAL DISTANCING

Social distancing is an effective way to prevent potential infection. NDISD employees, students, parents, and visitors who have not been vaccinated should practice staying approximately 6 feet away from others.

## CLOSE CONTACT (DEFINED)

This document refers to “close contact” with an individual who is lab-confirmed to have COVID-19. Close contact is determined by an appropriate public health agency. For clarity, close contact is defined as:

- Being directly exposed to infectious secretions (e.g., being coughed on while not wearing face covering); or
- Being within 6 feet for a cumulative duration of 15 minutes.

Individuals are presumed infectious at least two days prior to symptom onset or, in the case of asymptomatic individuals who are lab-confirmed with COVID-19, two days prior to the confirming lab test.

## PERSONAL PROTECTIVE EQUIPMENT (PPE)

In order to minimize exposure to COVID-19, PPE may be needed to prevent certain exposures. PPE can include:

**Face Coverings:** Face coverings are encouraged for those who are not vaccinated and for those with higher risks due to health issues. Personal hygiene, social distancing, and frequent cleaning efforts are all recommended to protect a person from the COVID virus transmission. Students and staff will need to provide their own personal face coverings if they desire to do so.

For students in PK-5, the determination of whether wearing a face covering is developmentally appropriate is up to the student’s parent or guardian. According to TEA’s guidance, it is not developmentally appropriate for students in kindergarten and below to wear face coverings.

**It may not be developmentally appropriate for some other students, including some students with disabilities, to wear face coverings.**

**Gloves:** Touching your face with contaminated hands, whether gloved or not, poses a significant risk of infection. Wearing gloves does not diminish the need to wash your hands. Please remember to wash your hands properly as it is the number-one defense against any virus. Additionally, the proper removal of gloves reduces the risk of being exposed to contamination.

*Please note that social distancing should still be practiced even with the use of gloves and face coverings.*

**In addition to using PPE, please remember to:**



1. Wash your hands often with soap and water for at least 20 seconds. Use hand sanitizer with at least 60% alcohol if soap and water are not available.
2. Avoid touching your eyes, nose, and mouth.
3. Cover your mouth and nose with a tissue when you cough or sneeze or use the inside of your elbow.

## PERSONAL WORKSPACE/CLASSROOM

Employees are encouraged to disinfect their own personal workspace (teacher desk, phone, etc) throughout the day, giving special attention to commonly touched surfaces.

## SHARED WORKSPACE

Employees are encouraged to disinfect their own workspace multiple times throughout the day, giving special attention to commonly touched surfaces. NDISD has alcohol-based hand sanitizers throughout the workplace and in common areas. Cleaning sprays and wipes are also available to clean and disinfect frequently touched objects and surfaces such as telephones and keyboards. The NDISD Custodial Team will clean all workspaces at their designated cleaning time.

## FACILITIES CLEANING

The safety of our employees and students is our first priority. Our schools have been cleaned and disinfected and we will continue to adhere to all necessary safety precautions. In addition to the deep cleaning of offices and classrooms before employees and students return, the cleaning steps outlined will be taken to disinfect workplace surfaces, chairs, tables, etc. to protect employees and reduce the risk of spread of infection. We will require employees to maintain this safety standard by continuously cleaning and disinfecting based on frequency of use.

## GENERAL DISINFECTION MEASURES

Category	Area	Frequency
WORKSPACES	Classrooms, Offices	Daily
APPLIANCES	Refrigerators, Microwaves, Coffee Machines	Daily

<b>ELECTRONIC EQUIPMENT</b>	Copier machines, Shared computer monitors, TV's, Telephones, keyboards	Daily
<b>GENERAL USED OBJECTS</b>	Handles, light switches, sinks, restrooms	Daily
<b>COMMON AREAS</b>	Cafeteria, Library, Conference rooms, Gyms, Buses, & Common Areas	Daily

## GENERAL DISINFECTION MEASURES PROTOCOL

General measures will be followed regularly. NDISD will institute more frequent cleaning practices, including additional cleaning by janitorial staff, as well as provide the opportunity for children to clean their own spaces before and after they are used, in ways that are safe and developmentally appropriate.

## DEEP CLEANING AND DISINFECTION PROTOCOL

Deep cleaning is triggered when an active employee or student is identified as positive for COVID-19 based on testing. Deep cleaning will be performed as soon as the confirmation of a positive test, as practical. While the scope of deep cleaning is presumed to be the full site, sites may reduce the footprint to be deep cleaned if there is sufficient rationale to do so, and they gain consensus of the Superintendent and the COVID-19 Crisis Team.

1. NDISD will clean areas that were used by the individual with the lab-confirmed case (student, teacher, or staff), unless more than 24 hours have already passed since that person was on campus.

## VISITORS ON CAMPUS

The safety of our staff and students remains the district's primary concern. To help prevent the spread of the virus and reduce the risk of exposure to our staff and students, we will ask you if you are symptomatic for COVID -19.

## CAFETERIA AND MEAL PERIODS

The cafeteria is serving our regular menus. Students may bring their own meals. Parents may bring meals for their child, so please contact your child's campus office for specific guidance for that campus.



**Section II**  
**Extracurricular**  
**and**  
**District-Wide**  
**Planning**

Participation in extracurricular activities on campus must align with UIL and non-UIL activities. NDISD will plan for entry, exit, and transition procedures that reduce large group gatherings. Parents are encouraged to remain outside during drop-off and pick-up.

## **BAND, ATHLETICS, MUSIC, CHEER, AG, and MORE**

When feasible and appropriate, it is preferable for students to gather outside, rather than inside, because of likely reduced risk of virus spread outdoors. NDISD will continue to offer extracurricular activities at our discretion and consistent with TEA's guidance and with the guidance of UIL.

NDISD will consider safety in planning assemblies and other activities that bring large groupings of students and/or teachers and staff together. Consideration is based on local conditions and health advice.

1. **NDISD extracurricular activities, Sports, Band, etc.** - Students and staff will be trained in COVID-19 safety protocols. All participants, coaches, and directors will follow rules established by the University Interscholastic League (UIL) and the Texas Education Agency (TEA).
2. **The UIL Medical Advisory Committee (MAC)**, has altered the return to play requirements for students diagnosed with COVID-19 related to requiring clearance from a physician or physician-approved delegate. The UIL MAC strongly recommends a student who has been diagnosed with COVID-19 receive clearance from a physician, or physician-approved delegate, prior to returning to participation in UIL marching band or athletics activities.
3. **Elementary Physical Education** - Physical education is required every day. We will exercise hand sanitizing hygiene before and after participating. We will use outdoor activities as the weather permits and facilities allow.